

INSTRUCTIONS AND CERTIFICATION

Please file 10 paper copies and an *electronic copy* of application forms and exhibits with the Upper Southampton Township Zoning Hearing Board c/o Township Zoning Officer.

Exhibit
Check Off

Exhibits

- () (1) Attach as Exhibit A a photocopy of the deed for the premises.
- () (2) Attach as Exhibit B a site layout plan of the real estate affected in this application. The site layout plan shall be drawn to scale showing the location, dimensions and height of proposed buildings, structures or uses and any existing buildings in relation to property and street lines. It must be neatly prepared and accurately drawn to one of the following scales, 1" = 20', 1" = 30', 1" = 40' or 1" = 50'. The plan must show, where applicable, dimensions of the premises, structures, and all impervious coverage and compute their appropriate ratios; all proposed improvements and dimensions (if any), and setbacks for front, side, and rear yard areas. The plan must clearly indicate any other changes desired, together with all other pertinent information required by the zoning ordinance in order to adequately review the application. **Failure to supply a satisfactory site layout plan as described above will result in the Township not accepting Application. The Township prefers that all site layout plans be prepared by a PA Licensed Engineer or Land Surveyor.**
- () (3) Attach as Exhibit C a list of property owners required to be notified of the hearing in accordance with the requirements of Ordinance #2024-479.
- () (4) If applicable, attach as Exhibit D a copy of the application filed with the Zoning Officer.
- () (5) If applicable, attach as Exhibit E a copy of the action of the Zoning Officer from which the appeal is taken.
- () (6) If applicant is not the owner, attach a copy of authority as Exhibit F, such as an agreement of sale, option, or lease.

CERTIFICATION:

I We (*cross out one*) hereby certify, under penalty of perjury, that the facts set forth in this appeal or application are complete, true, and correct.

Dated _____

Signature(s) of Applicant(s))

APPLICATION IS ACCEPTED FOR FILING:

Dated _____

Zoning Officer

Case Number _____

Sheet I. Explanation Sheet for Use in Case of Appeals

Reference: Article X. Zoning Ordinance 185 as amended

1. On _____, Appellant filed Exhibit D with the Zoning Officer
(Date)

If inapplicable check here

2. On _____, the Zoning Officer rendered the decision in Exhibit E.
(Date)

3. The aforesaid decision should be reversed or modified for the following reasons:
(Discuss in detail each item in Exhibit E.)

1st Item refers to Article _____, Section _____, Subsection _____

Reason for reversal*

2nd Item refers to Article _____, Section _____, Subsection _____

Reason for reversal

3rd Item refers to Article _____, Section _____, Subsection _____

Reason for reversal

4. Have all items to be appealed for been listed Yes No.

If "No", attach separate sheet to complete the application.

5. Have there been any previous zoning appeals for this property? Yes No

If "Yes" give dates, nature of appeals, and outcome:

*In Interpretation Appeals cases, state exactly Interpretation claimed.

SHEET II - EXPLANATION SHEET FOR APPLICATION FOR A VARIANCE
Or
Application for a Permit for an Unspecified Use
(Reference: Article X, Zoning Ordinance 185 as a mended)

1. On _____, Appellant/Applicant filed Exhibit D with the Zoning Officer.
(Date)

If inapplicable, check here .

2. On _____, the Zoning Officer rendered a decision shown in Exhibit E.
(Date)

If inapplicable, check here (checked boxes certify that Exhibit D and or E did not exist.)

3. The Applicant seeks: variance (check here and go to 4)
 Permit for an unspecified use (go to 7)

4. The Applicant hereby applies for Variance(s) from the following:

a. Variance from Article _____, Section _____, Subsection _____

State Nature of variance sought and reason:

b. Variance from Article _____, Section _____, Subsection _____

State nature of variance sought and reason:

5. Have all variance or unspecified uses sought been listed? Yes , No
If "NO", attach separate sheet to complete the application.

6. Have there been any previous applications for variances on this property?
Yes , No If "YES", gives dates, nature of variance and outcome:

7. The Applicant hereby applies for a permit for an unspecified use:
Use requested is:

Justification:

SHEET III
EXPLANATION SHEET FOR USE IN CASE OF CHALLENGE TO THE
VALIDITY OF ZONING ORDINANCE OR MAP

Reference: Article X, Zoning Ordinance 185-83 (A) (2) as amended

1. The Ordinance provision or map is being challenged as follows:

2. The challenge is presently justifiable for the following reasons:

3. The Applicant's interest in this proceeding is as follows:

4. The Ordinance or Map is invalid for the following reasons:

SHEET IV – SPECIAL EXCEPTION

REFERENCE: ARTICLE X, SECTION 185-85 AS AMENDED

1. Is completed zoning permit application attached? Yes , No

2. State merits of proposed use at proposed location:

3. List any supporting evidence provided with application:

SHEET V - FLOODPLAIN VARIANCE
Reference: Article IV Section 185-19 as amended

1. On _____, Appellant/Applicant filed Exhibit D with the Zoning Officer.
(Date)

If Inapplicable, check here .

2. On _____, the Zoning Officer rendered a decision shown in Exhibit E.
(Date)

If Inapplicable, check here (checked boxes certify that Exhibit D and or E did not exist.)

3. The Applicant seeks: Floodplain variance

4. The Applicant hereby applies for Variance(s) from the following:

a. Variance from Article _____, Section _____, Subsection _____

State Nature of variance sought and reason:

b. Variance from Article _____, Section _____, Subsection _____

State nature of variance sought and reason:

5. Have all floodplain variances sought been listed? Yes , No
If "NO", attach separate sheet to complete the application.

6. Have there been any previous applications for floodplain variances on this property?
Yes , No If "YES", give dates, nature of variance and outcome:

NOTE: VARIANCES MAY ONLY BE GRANTED IF THE REQUESTED RELIEF SATISFIES THE CRITERIA OF THE PA MPC, THE FLOOD PLAIN ORDINANCE, AND 44 CFR 60.6.

FURTHER NOTE THAT VARIANCES GRANTED FROM THE REQUIREMENTS OF THE FLOOD PLAIN REGULATIONS MAY RESULT IN INCREASED PREMIUM RATES FOR FLOOD INSURANCE, AND SUCH VARIANCES MAY INCREASE RISKS TO LIFE AND PROPERTY.