

LIBRARY

The Southampton Free Library is located at 947 Street Road. For questions or information on any Library programs, visit www.southamptonfreelibrary.org or call 215-322-1415. The hours of operation are:

Monday through Thursday — 10AM to 8PM
Friday and Saturday — 10AM to 5PM

TOWNSHIP PARKS

Tamanend Park—1255 2nd Street Pike
(includes picnic pavilions, tennis courts, tot lot, gazebo, gardens, walking trails, softball fields)
Schaefer Complex—Gravel Hill Road
(includes baseball, softball and soccer fields)
Veterans Field—Street Road
(includes soccer field, tot lot, and walking trail)
Community Center—913 Willow Street
(includes a gymnasium, community room, baseball & football fields, tennis courts, basketball courts)

Building rentals are available at Tamanend Park and the Community Center—Call 215-355-9781 for information.

Newtown Rails to Trails—A two mile walking and biking trail from County Line Road to Bristol Road.

SELECT PARK RULES

No Smoking or Alcoholic Beverages Permitted
Dogs must be secured to a 6' or shorter leash
Dog waste must be properly disposed of
No littering — please use trash receptacles provided
Observe all posted rules at parks

RECREATION PROGRAMS

Upper Southampton Parks and Recreation offers a variety of recreation programs for residents of all ages. Please refer to the Park and Recreation website at www.ustwprec.com or call the Park & Recreation Office at 215-355-9781 for more details.

SCHOOL DISTRICT

Upper Southampton is one of three municipalities which comprise the Centennial School District, along with Warminster Township and Ivyland Borough. For any school information contact the school district Administration office:

Centennial Administration Office
48 Swan Way—Warminster, PA 18974
215-441-6102
www.centennialdsd.org

UPPER SOUTHAMPTON MUNICIPAL AUTHORITY – Water, Sewer & Stormwater

The Upper Southampton Municipal Authority operates independently from the Upper Southampton Township. Please call 215-364-1390 regarding water, sewer & stormwater matters.

TAX COLLECTOR

The Tax Collector, Catherine Dooling, has a separate office located in the Township building, 939 Street Rd, Southampton, PA 18966. Hours for the Tax Collector are: Monday (closed), Tuesday, Wednesday and Thursday 9:00AM to 4:00PM, Friday 9:00AM to 12:00PM. Hours may vary during the months of January and February, please call for availability. Any questions regarding taxes should be directed to the Tax Collector at 215-355-4036.

EMERGENCY NUMBERS

Police Emergency.....911
Police—Non Emergency Dispatch.....215-357-8900
Police Administration Office.....215-364-5000
Fire Emergency.....911
Firehouse.....215-357-6353
Ambulance.....911
Tri Hampton Rescue Squad Office (Richboro)....215-357-0473

Township Offices

Township Administration Office.....215-322-9700
Township Manager's OfficeExt. 124
Assistant Township Manager.....Ext. 131
Fire Inspector.....Ext. 143
Finance Director.....Ext. 126
Finance Clerk.....Ext. 127
Code Enforcement Officer.....Ext. 123
Permit Clerk.....Ext. 122
Building Inspector.....Ext. 145
Public Works Director.....Ext. 128
Parks & Recreation Director.....Ext. 301

Tax Collector.....215-355-4036
Trash Company—J.P. Mascaro & Sons.....800-432-1616
Parks & Recreation.....215-355-9781
Municipal Authority (Water & Sewer).....215-364-1390
Community Center.....215-355-9781
Library.....215-322-1415
Keystone Municipal Collections.....866-539-1100
Berkheimer Associates.....610-588-0965

OTHER USEFUL NUMBERS

Birth Certificates/Marriage Licenses.....215-348-6271
Board of Elections.....215-348-6154
Bucks County Courthouse.....215-348-6000
Recorder of Deeds.....215-348-6209
Passports.....215-348-6191
Register of Wills.....215-348-6265
Voters Registration.....215-348-6166
District Court (Richboro).....215-322-0144
Southampton Post Office.....215-357-6457
Bucks County Health Department.....215-345-3318
Children & Youth Services.....215-348-6900
PennDOT.....215-345-6060
Game Warden.....610-926-3136
PECO.....800-841-4141

Township Website—www.ustwp.org

Updated 1/2025

UPPER SOUTHAMPTON TOWNSHIP RESIDENTS' GUIDE



BOARD OF SUPERVISORS

2025

Raymond M. Grossmuller, Chairperson
Margaret M. Hoeger, Vice Chairperson
Stephen A. Wallin, Secretary/Treasurer
Thomas A. McCullough, Asst. Secretary/Treasurer
Keith E. Froggatt, Sr., Member

ADVISORY BOARDS AND COMMISSIONS

Board of Auditors
Environmental Advisory Council
Fire Company Financial Advisory Board
Historical Advisory Commission
International Property Maintenance Code Board of Appeals
Library Board
Park & Recreation Board
Planning Commission
Uniform Construction Code Board of Appeals
Upper Southampton Municipal Authority
Vacancy Board
Zoning Hearing Board

Municipal Building Office Hours

8:00 AM to 4:00 PM - Monday through Friday

939 Street Road
Southampton, PA 18966
Phone: 215.322.9700—Fax: 215.322.5842
www.ustwp.org

ZONING & CONSTRUCTION PERMITS

A permit is required by the Township before work begins on the following:

- All new structures or buildings, including residential and commercial buildings, sheds, garages, swimming pools, fences and retaining walls.
- Additions or alterations to existing structures or buildings (roofing, siding, etc.)
- All electrical, plumbing, heating or air conditioning work.

Additional information on zoning and construction, as well as any other Township issues, may be obtained by logging on to the Township website at www.ustwp.org or by calling 215-322-9700, ext, 123.

ABANDONED MOTOR VEHICLES

Abandoned motor vehicles are prohibited whether on private or public property. A motor vehicle is considered abandoned if it: is incapable of being self-propelled; is unlicensed or lacks a valid inspection sticker; blocks the flow of traffic; presents a safety or health hazard; interferes with the well being of the public; or creates blight upon surrounding or adjacent properties. Call the Police Department at 215-364-5000.

ANIMAL CONTROL

All dogs must be licensed and controlled. Dogs running at large may be seized and detained by the Police. Violations are subject to fines. Residents are required to clean up after their animals. Dogs are licensed by the County. Please call 215-348-6244 or visit www.Buckscounty.gov for licensing information. Wildlife is not controlled by the Township. Should you have a wildlife problem, please contact an exterminator.

HOUSEHOLD HAZARDOUS WASTE

Bucks County conducts an annual Household Hazardous Waste Collection Program for the disposal of motor oil, oil-based paints, pool chemicals, pesticides, batteries, etc. For more information, visit the County website at www.buckscounty.org or call 215-345-3400. Latex (water-based) paint may be placed in the trash for regular collection. Prior to discarding, please allow the unused paint to harden to prevent spillage into the street during collection.

PROPERTY MAINTENANCE

All properties, including vacant lots within 200 feet of a residential dwelling, shall be maintained so that the grass and weeds do not exceed 10 inches in height. Call Code Enforcement at 215-322-9700, extension 123 with questions or concerns.

All shrubbery, trees and fences at all corner properties must be adequately maintained by the property owners to prevent obstructions to the clear sight distance of motorists. For all properties, trees must be trimmed to a minimum of 9 feet over sidewalks and 14 feet over public roads.

TRASH COLLECTION

Residential trash is collected on Fridays. **This will only change if the holiday falls on a Friday, then collection will be Saturday.** The following holidays may cause this change: New Year's Day, Independence Day or Christmas Day. Place trash at the curb after 6:00 PM the night preceding collection; remove empty cans by 10:00 PM on the day of collection. Trash must be placed in a suitable container which has a tight fitting cover and handles, is water-tight and is animal-proof. Containers shall be no larger than 35 gal in capacity and weigh less than 50 lbs. when full. A maximum of 12 cans and/or bags are allowed per household per collection day. Bulk items, such as furniture and appliances are collected on Fridays along with the regular trash. All mattresses and box springs must be bagged and sealed in plastic when placed curbside. Bulk items are limited to one item per week. Bulk items include carpets cut to lengths of three (3) feet and tied in manageable bundles—a maximum of 10 rolls of carpet count as one bulk item and one tire (no rim) equal one bulk item. **Special Collections require an additional fee.** Larger items, such as a piano, household furnace & appliances that contain Freon or CFC;s (refrigerators,/freezers, dehumidifiers, air conditioners & other cooling units) require advanced notification before removal. **To schedule a pickup of these items please contact J.P. Mascaro & Sons directly at 1-800-432-1616. There is a \$50.00 charge per item.**

The trash hauler is **not** responsible for the removal of building materials, automobile parts, extra large tree stumps, demolition materials, concrete and dirt. Each homeowner is responsible for the proper disposal of these items, via a dumpster or other means.

RECYCLING COLLECTION

Recycle materials are collected on Friday. **This will only change if the holiday falls on a Friday, then collection will be Saturday.** The following holidays may cause this change: New Year's Day, Independence Day or Christmas Day. Please place all recyclable materials in one container. Recycling materials include: **Metal:** Aluminum cans, aluminum foil, foil plates, metal food cans (tin/steel). **Glass:** Glass bottles and jars (food and drink only). **Plastic Containers:** Bottles and Containers labels #1—#7 (soda, water, milk, juice, liquor, shampoo, detergent, condiments, salad dressing, yogurt, margarine). **Paper and Cardboard:** Newspaper, inserts, magazines, catalogs, junk mail, envelopes, file folders, office paper, colored and computer paper, corrugated cardboard, paperboard (cereal, pizza— no grease marks, gift boxes), milk or juice wax paper cartons, paper bags, phone books and wrapping paper (no metallic paper, bows). **Do not recycle** ceramics, dishes, coffee cups, drinking glasses, glass ovenware, Pyrex, Visionware, window glass, mirrors, light bulbs, plastic without #1-#7 labeling, plastic bags, Styrofoam packaging, bubble wrap, tissue or paper towels, metallic or coated paper, books or toys. Residents are encouraged to use the recycling container distributed by the Township. These containers are not to be used for everyday trash, only recycling items. Please place recyclables apart from the trash at the curb. Collections may occur as early as 6:00AM, so please plan accordingly.

ELECTRONIC DEVICES COLLECTION

State Law prohibits the following electronic devices from disposal at landfills: desktop and laptop computers, computer monitors, computer peripherals and televisions. The hauler will not collect these devices curbside and they will be tagged as non-collectible, if left at the curb. For more information visit www.dep.state.pa.us keyword "Electronic Recycling" or www.ustwp.org for locations that accept electronics. **Effective March 1, 2023, the Upper Southampton Township will accept electronic e-waste, including computers, monitors, printers, etc. Televisions are also accepted with a small fee. Please check our website for more information, www.ustwp.org/information/trash-recycling/.**

YARDWASTE COLLECTION

Effective April 1 to December 15 and the third Monday of January (Christmas tree collection) yard waste is collected on Mondays. **This will only change if the holiday falls on a Monday, then collection will be Tuesday.** The following holidays may cause this change: New Year's Day, Memorial Day, Independence Day, Labor Day, or Christmas Day. Place yard waste at the curb after 6:00 PM the night preceding collection; remove empty cans by 10:00 PM on the day of collection. Grass, leaves, garden clippings, small branches (3" in diameter and no longer than 36"), etc., are collected separately from household trash and taken to a composting facility. There is no limit to the number of approved containers of yard waste you can set out each week during this period. Residents are to place yard waste in either 30-gallon biodegradable paper bags or in regular trash containers that weigh less than 50 pounds when full. **Yard waste in plastic bags or cardboard boxes will not be collected.**

From December 16 through March 31, yard waste is limited to 5 bags or cans per trash collection day, Friday.

SNOWFALL PROCEDURES

Parking is prohibited on all Township streets during snow emergencies. Violators are subject to fines and towing. This allows for a more efficient and quicker clearing of streets, which will speed response by emergency services. **Snow and ice must be removed from sidewalks within 24 hours after the snow ceases to fall.**

STREET LIGHTS

Street lights are owned by the Township. Please report any non-working street lights 24 hours a day to 215-322-9700, extension 125—or at www.ustwp.org. click Citizen Request. **In order to accurately locate the correct pole, please provide the pole number (found on the front of the light pole) and the closest address.**

SOLICITING

Persons soliciting or peddling from house to house must first obtain a license from the Police Department. The license shall be clearly visible on the person of the solicitor/peddler. Please call 215-364-5000.